



Constitution and By-Laws

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The Canadian Club

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. . Hamilton . .

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JANUARY, 1896.

1896

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HE Canadian Club was formally projected 6th December, 1892, provisionally organized 1st February, 1893, regularly constituted February 15th, 1893, and incorporated 25th June, 1894.

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Constitution and By-Laws.

NAME.

1. The Club shall be called The Canadian Club of Hamilton.

2. The purpose of the Club is the encouragement of the study of the history, literature, art, music, and natural resources of Canada, the recognition of native worth and talent, the fostering of a patriotic Canadian sentiment, and the maintenance of club rooms or permanent headquarters in premises owned or leased by the Club.

OFFICERS.

3. The officers of the Club shall be the trustees of the Club, and they shall consist of a President, 1st Vice-President, 2nd Vice-President and 3rd Vice-President, Literary Correspondent, Treasurer, Secretary, Assistant Secretary, and five others holding no specific office.

ELECTION OF OFFICERS.

4. The Trustees shall be elected at the annual meeting of the Club, which shall be held on the day upon which the ordinary meeting in the month of February is held, and shall hold office until the next annual meeting, and if, for any reason, their successors be not then elected, they shall hold office until their successors are elected at a special meeting. They shall be elected from members of the Club in good standing (as hereinafter defined) in the order hereinbefore named after nomination. Each member of the Club in

good standing shall write the name of the person he selects for the office, and place the paper without signature in the ballot box. Two scrutineers specially appointed by the chairman shall report the number of votes cast for each candidate, and the candidate receiving the majority of votes shall be declared elected by the chairman. In case no candidate receives a majority of the total number of votes on the first ballot, successive ballots shall be held omitting the candidature in every case of the person or persons receiving the lowest number of votes, and continuing until one of the candidates has received a majority of the votes cast.

DEMISSION OF OFFICE.

5. In case of demission of office, whether by death, resignation, or otherwise, the vacancy thereby caused shall be filled at the next regular meeting of the Club (or at a special meeting on notice) by the election of any member to fill his place in the manner aforesaid. The person so elected shall hold office for the unexpired term of the person vacating the same.

MEMBERSHIP.

6. There shall be three classes of members—life, active, and honorary.

7. The membership shall be open to any man of at least eighteen years of age who is a British subject by birth or naturalization, and who is in sympathy with the objects of the Club.

8. Honorary membership may be conferred on on such persons wheresoever resident, as in the opinion of the Club may, for special reasons be entitled to such distinction.

ELECTION OF MEMBERS.

9. (a) Applications for life or active membership and proposals for honorary membership must be in writing on the form provided for that purpose; they must be signed by the proposer and seconder and the names must be posted in the Club rooms for at least one week previous to an annual, special or ordinary meeting and shall be voted upon by ballot at such meeting; one black ball in every ten cast shall exclude.

(b) All applications for life and active membership shall be accompanied by the sum of \$15 and \$1.00 respectively.

FEES, PRIVILEGES, DUTIES, SUSPENSION AND EXPULSION.

10. Honorary members shall be exempt from the payment of fees, but shall neither vote nor nor hold office.

(a) Life members shall pay no dues whatsoever, and shall have all the rights and privileges of active members as hereinafter defined.

(b) The fees of life members shall be deposited in a special account in the savings bank branch of a chartered bank, and only the interest arising therefrom shall be applied in payment of the current expenses of the Club.

(c) Active members shall pay in advance an annual fee of one dollar.

(d) No one shall be a member in good standing until he shall have paid his annual subscription: such subscription being due and payable to the Treasurer at the annual meeting in February of each year.

(e) Only members in good standing shall be eligible for office or have the right to vote at any meeting of the Club.

(f) It shall be the duty of each member to actively further the objects of the Club.

(g) Any active member in good standing may become a life member upon paying the sum of \$15.00.

(h) Any member may be suspended from the privileges of membership or expelled from the Club, but except for non-payment of fees, as hereinafter provided, no member shall be suspended or expelled except by the vote of a two-thirds majority of the members present at the meeting at which suspension or expulsion shall be proposed, and notice of any motion for suspension or expulsion, stating grounds of complaint, shall be given at the preceding meeting of the Club, and immediately after such notice the Secretary shall notify the member in question of the intended motion.

(i) Whenever any dues of any member shall have been in arrear for six months the Board of Trustees shall have power by a two-thirds vote to expel such member from the Club, but no member shall be expelled under this rule except at a meeting of the Board, of which one month's previous notice in writing shall have been given the member—such notice shall be sufficiently given if deposited (postage prepaid) in the General Post Office, Hamilton, addressed to the member at the address (if any) given on his application, if the same can be found, and if the same cannot be found, then addressed to him at Hamilton.

PROMOTION OF THE OBJECTS OF THE CLUB.

11. The means for furthering the purpose of the Club shall be the reading of essays and delivery of addresses on subjects within the scope of the Club, and the non-partisan discussion of matters affecting the welfare and progress of the Dominion; but no topic shall be discussed by the Club or any member thereof at any meeting of the Club which shall tend to endanger the welfare or harmony of the Club; and a member called to order by the presiding officer shall immediately submit to the ruling of the Chair. No vote shall be taken on any question at issue between political parties.

MANAGEMENT.

12. (a) Subject to special action by the Club the conduct of its affairs, its discipline and management shall be vested in the Trustees.

(b) The Trustees shall arrange the order in which papers or other subjects for consideration shall be brought before the meetings of the Club.

(c) The Trustees shall meet at the call of the President on notice in writing mailed or delivered at least two days before the date of the meeting, and four members shall constitute a quorum.

(d) Should the President be unable to call a meeting, or should he refuse or fail to call a meeting of the Trustees on the request of any one of the Trustees, it shall be in order at any time after any inability arises, or one week after such request for three of the Trustees to call such a meeting on notice as aforesaid.

DUTIES OF TRUSTEES.

13. The duties of the Trustees holding office as aforesaid shall, in addition to management as aforesaid, be as follows :

(a) The President, when present, shall preside at all meetings and shall inform the Club of the proceedings of the Trustees since the last report, receive and read motions and cause the sense of the meeting to be taken on them, preserve order and direct the proceedings of the meeting in regular course. There shall be no appeal from the ruling of the Chair unless requested by at least five members and carried by a two-thirds vote.

(b) In the absence of the President, the senior Vice-President present shall preside and perform the duties of the President and have his privileges.

(c) In the absence of the President and Vice-Presidents, a chairman for the meeting shall be chosen by the open vote of those present, and he shall preside and shall perform the duties and have the privileges aforesaid.

(d) The Literary Correspondent shall have charge of all correspondence of a literary character and shall edit any literary matter issued by the Club, and in a general way promote and guard the interests of the Club in the daily and periodical press.

(e) The Treasurer shall collect and receive all moneys due the Club, issue receipts therefor, and deposit funds in a chartered bank subject to withdrawal on the joint signature of himself and the President.

(f) The Secretary shall take minutes at all meetings of the Club as well as those of Trustees

and shall enter the same in separate books. He shall issue notices of meetings and perform those duties usually appertaining to the office.

(g) The Assistant Secretary shall, in the absence of the Secretary, take minutes as aforesaid, and shall assist the Secretary in his duties as aforesaid, and in case any dispute or difference arises between them, the Trustees shall assign them their respective duties.

(h) The five Trustees not holding office shall take such part in the management as may be assigned to them by the Club or by the Board of Trustees.

MEETINGS.

14. (a) The ordinary meetings of the Club shall be held on the second Thursday in each month, unless otherwise ordered by the Trustees, and special meetings may be held at any time on the call of the President in his own right.

(b) In case the President shall refuse or neglect to call a special meeting on the request in writing of three members, such meeting may be held upon the call of seven members in good standing.

(c) No notice of ordinary meetings need be given but one week's notice of all annual and special meetings shall be sent in writing to each member of the Club.

(d) Seven members in good standing present at any ordinary meeting of the Club shall constitute a quorum.

SPECIAL COMMITTEES.

15. Special Committees may be appointed by the Club at any meeting,

AUDITORS.

16. Two Auditors shall be elected by open vote at every annual meeting. Their duties shall be to examine the Treasurer's books, vouchers, etc. and report the condition of the same at the next annual meeting.

ORDER OF BUSINESS.

17. The order of business at ordinary meetings of the Club shall be as follows :

1—The Chairman shall take the chair at the appointed hour or as soon thereafter as there are seven members present.

2—Reading minutes and communications.

3—Introduction of visitors.

4—Report of special committees.

5—Unfinished business.

6—New business.

7—Giving notice of motion.

8—Balloting for membership.

9—Programme.

10—Announcing the Business of the next meeting.

18. All procedure at annual and special meetings of the Club, and all procedure at ordinary meetings of the Club, not covered by the foregoing paragraphs hereof shall be decided according to Dr. J. G. Bourinot's "Rules of Parliamentary Procedure."

19. This Constitution may be added to or amended by a two-thirds vote of the members of the Club in good standing present at any annual, special, or ordinary meeting of the Club, provided that notice of the subject matter of such proposed

addition or amendment shall have been given in writing by one member and seconded by another member at a previous annual, special or ordinary meeting, and duly entered in the minutes of such meeting, and provided further, that the Club shall be at all times managed by a Board of Trustees not less than five in number.

MEMORANDA.

1. No accounts of any description may be contracted by or for the Club without an order in writing signed by the Secretary.

2. All ordinary meetings of the Club shall commence at 8 p. m.

3. No entertainment outside of those previously covered by the constitution shall be undertaken unless a guarantee fund sufficient to cover all expense be raised.

RULES REGULATING CLUB ROOMS.

1. The Club rooms shall be open daily throughout the year, as follows: week days, 3 p. m. to 6 p. m.; 7 p. m. to 11 p. m.; Sundays, 9 a. m. to 7 p. m., but the steward shall only be in attendance at the rooms on Sundays to open and close them, and nothing shall be sold on the premises.

2. Only members in good standing or visitors introduced by members shall be allowed the privileges of the Club rooms.

3. Ladies may be shown over the Club premises by members between the hours of 3 p. m. and 6 p. m., daily, except Sundays.

4. No gambling or betting shall on any account be allowed in the Club rooms or premises of the

Club, nor shall any games be played save those permitted by the Trustees.

5. No spirituous or fermented liquors shall be sold or brought into the Club rooms.

6. Any member causing damage to any property of the Club shall make the same good at his own expense.

7. Members shall notify the Secretary in writing of any change in their address.

8. No member or visitor shall give any money or gratuity to any servant of the Club.

9. No member shall send any servant of the Club away from the Club premises on his own private business on any pretext whatever.

10. No dog shall be allowed in the Club rooms.

11. Smoking shall not be permitted in the reading room.

12. No subscription paper or petition is to be circulated, or any article exposed for sale in the Club House without permission of the Trustees.

13. No paper or periodical shall be removed from the Club House.

14. Loud talking shall not be permitted in the Club rooms.

15. The charges for use of the billiard tables are as follows :

Billiards 25 cents per hour.

English Billiards 25 cents per hour.

Straight Pool 5 cents per cue—two cues.

“ “ 10 cents for more than two cues.

Boston Pool 10 cents per game.

Practice, either table, 15 cents per hour,

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